

IMPORTANT NOTICE**NEW CUSTOMER SERVICE ACCESS FOR MEMBERSHIP ACCOUNTING AND BILLING QUESTIONS****PHONE NUMBER: (888) 226-8373****FAX: (925) 855-2051****EMAIL: CUSTOMERSERVICE@BENEFITSSTORE.COM****MAILING ADDRESS: BENEFITS STORE/ MEMBERSHIP ACCOUNTING****PO Box 238****Alamo, CA 94507****Electronic Funds Transfer (EFT)/Automated Clearing House (ACH)****You may do a one time transaction or monthly deduction.****RELIABLE!**

EFT/ACH is a method of automatically withdrawing or depositing funds to an individual's bank account.

SAFE!

All EFT/ACH transactions are tracked and governed by the Federal Reserve. Only preauthorized transactions are allowed to be processed.

EFT MONTHLY PAYMENTS!

You will never again need to worry about late payments due to mail delays, misplaced payments or forgotten payments! Your payment will always be made on time.

SIMPLE!

Once you have completed and signed the EFT authorization form, all you need to do is record the payment transaction in your checkbook or savings register on the designated payment date.

Monthly Invoice / Check

Premiums are payable in advance of the month of coverage. You will receive your monthly Premium billing on or about the first of each month

Example: Premiums for July coverage are billed on June 1st and payable (received) on or before June 20th.Late fees are charged for payments received after the 20th.Your full payment must be received by the 20th to avoid a late charge. We suggest that you mail your payment on or before the 12th of each monthPayments **MUST** be mailed to:**The Benefits Store, Inc.****P.O. Box 743322****Los Angeles, CA 90074-3322**

To assure proper credit make sure to include the top portion of the billing statement with your payment. Also enter the full Subscriber's name in the memo field of your check.

On-Line Bill Payment

Premiums are payable in advance of the month of coverage.

To use On-Line Bill Payment, you will need to arrange for your financial institution to generate a check in payment for your coverage.

As an example, the following links will connect you with major banks for establishing this service

www.Bankofamerica.com[B of A - Online Banking Info](#)www.Wellsfargo.com[Wells Fargo - Online Banking Information](#)Your full payment must be received by the 20th to avoid a late charge. We suggest that you initiate your on-line payment on or before the 10th of each month.Payments **MUST** be mailed to:**The Benefits Store, Inc.****P.O. Box 743322****Los Angeles, CA 90074-3322**To assure proper credit make sure to instruct your bank to show the full Subscriber's name in the memo field of your check.**Credit Card Payment Visa or MasterCard**

Premiums are payable in advance of the month of coverage.

We accept Visa, MasterCard for monthly premium payments,

Credit Card payments will be assessed the full premium rate which includes a 2.5% administration charge.

The Credit Card Authorization form may be downloaded from the **Forms section** on our web site www.BenefitsStore.comTo do so, click on the "Forms" tab located in the bar crossing our home page or select the following link [Credit Card Authorization Form](#)Your full payment must be received by the 20th to avoid a late charge. We suggest you initiate your credit card payment on or before the 17th of each month.**For processing, Credit Card Authorization forms must be faxed to (925) 855-2051**Contact us at (888) 226-8373 with any questions about completing this form.